

Bloomington Bicycle Club, Inc.

2012 Grant Policies and Guidelines

Revised September 22, 2011

A. Grant Applications

To be considered for a Bloomington Bicycle Club, Inc. grant, a formal application must be completed and submitted. It must include:

- Description of project activity
- Description of purpose and benefit of project
- Desired grant funding (suggested maximum \$1,500)
- Organization contact information

The Bloomington Bicycle Club, Inc. (hereafter abbreviated as BBC) Grant Committee will review proposals and respond to applicants. The committee may either recommend against funding or may investigate the project more fully. The investigation may include a discussion with a project representative.

All grant recipients are required to submit a final report to the BBC Grant Committee after disbursement of funds. Report must include project results and verification that the monies were used as presented in the proposal. If possible, grant recipients should include pictures in report for use in future BBC grants marketing.

B. Grant Awards

In awarding grants, the BBC Grant Committee will be guided by the following priorities established in the BBC By-laws:

- To promote and encourage bicycling
- To train and educate BBC members and the Bloomington community about bicycles and bicycling
- To advise, support, and assist community groups in furtherance of the uses of bicycles for recreation, competition, travel, and transportation
- To assert, safeguard, and advocate the rights of all bicyclists and to seek better public understanding and respect for existing rights and greater cooperation with the public authorities in the observance of traffic regulations by all users
- To secure public cooperation for periodic major bicycling events promoted under the club's auspices; and to urge the construction on public lands of facilities for the use of recreational and competitive bicyclists.

C. Review of Grant Applications

1. The Grant Committee will award grants based on an assessment of the bicycling community's greatest needs, as guided by the BBC By-laws. Additional consideration is given by the following guidelines:

- The potential impact of the request and the number of people who will benefit.
 - Local volunteer and other support for the project.
 - The degree to which the request works with or complements other community organizations in an attempt to eliminate duplication of services.
 - The possibility of using the grant as seed money for matching funds from other sources.
 - The ability of the organization to obtain any additional funding that may be needed to complete the project.
 - The organization's ability to provide ongoing funding after the grant has expired.
2. Grants will be made only to non-profit organizations and programs, schools, and other similar civic-minded organizations.
 3. All grants will be one-time awards. Awards will be made with the understanding that the BBC has no obligation to provide any additional support to the grantee.
 4. No grants will be made for endowment campaigns or for previously incurred debts.
 5. Requests for support from religious organizations will be considered only if a project meets a general need and does not promote any particular denomination.
 6. No grants will be made for any political campaign or to support any attempt to influence legislation of any governmental body other than by making available the results of nonpartisan analysis, study and research.
 7. No grants will be made to fund bicycle racing teams. However, community outreach projects organized by such teams will be considered.
 8. Proposals must include all requested information as well as any additional information necessary to adequately describe the project.
 9. Grant recipients will be required to provide a summary and description of the use of funds upon completion of the project. Failure to do so will affect future grant requests.
 10. The BBC operates without discrimination as to race, sex, age, color, religion, national origin, disability, citizenship status, or any other category protected under federal or state law in the evaluation of grant requests and will make grants only to non-discriminatory grant seekers.

All applications must be received by Saturday, December 31, 2011 to be eligible for consideration.

Send Application and General Inquiries To:
grants@bloomingtonbicycleclub.org

or:

BBC Grant Committee
PO Box 463
Bloomington, IN 47402

(Applicants are strongly encouraged to send proposals as e-mail attachments.)